

Statutes for

The Medical Students' Association in Lund-Malmö

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Chapter 1 Purpose

1.1 Purpose

The Medical Students' Association in Lund-Malmö (hereafter referred to as the Section) is a politically and religiously independent non-profit organisation. The Section shall serve as a Section within the Corpus Medicum students' union at the Lund University Faculty of Medicine.

The purpose of the Section is to promote its members' studies and associated activities

- by working to ensure high quality of the study programmes represented in the Section,
- by promoting social cohesion between members by means of a rich range of social activities and looking after their common interests, and
- by promoting contact between students and teaching staff at the Faculty of Medicine and other staff whose activities and interests are relevant to the field of medicine.

Chapter 2 Members

2.1 Membership

Students admitted to study programmes leading to first and second cycle degrees in the main fields of audiology, biomedicine, public health, biomedical laboratory science, speech and language pathology, and medicine are entitled to become members of the Section.

The governing assembly may decide that all members, or members of a geographically or organisationally isolated area, must be members of a student nation in Lund.

2.2 Entry and exit

A person becomes a member of the Section once the membership fee has been paid.

If a member has not paid the membership fee for one semester by the following semester, he or she will automatically exit the Section.

However, in exceptional circumstances, the board may approve exit at other times.

2.3. Semester fee

For membership, the student is required to pay a semester fee, determined by the governing assembly, for the current semester to the Section. A person who has paid the fee for the spring semester has a membership from 1 January to 15 October. A person who has paid the fee for the autumn semester has a membership from 20 June to 15 February.

A member who has been granted exit in advance is not entitled to a refund of the membership fee.

2.4 Member's rights

Members of the Section are entitled to

- vote in the general elections of the Section,
- stand for election in the general elections of the Section,
- stand for election to elected office within the Section,
- submit proposals to the governing assembly, and
- attend and speak at governing assembly meetings, unless the governing assembly has decided that the meeting is to be held behind closed doors.

Chapter 3 Honorary members

3.1 Eligibility

A person who has particularly promoted the Section's interests may be elected a honorary member by the Section.

3.2 Election of honorary members

Proposals for honorary member are to be submitted by at least 30 members collectively or by the board during an ordinary meeting of the governing assembly. The proposal is not to be entered into the minutes.

At the next governing assembly meeting, a decision is to be made on the proposal. The decision requires a majority of at least 75% of the votes cast. The decision is only to be entered into the minutes if the governing assembly decides to appoint the proposed candidate.

3.3 Honorary members' rights

Honorary members are entitled to attend and speak at governing assembly meetings, unless the governing assembly has decided that the meeting is to be held behind closed doors.

Chapter 4 Supporting members

4.1 Membership

A person who wants to promote the interests of the Section is entitled to become a supporting member. Applications for supporting membership are to be made to the board. A person remains a supporting member for as long as the supporting membership fee is paid.

4.2 Supporting membership fee

The governing assembly determines the supporting membership fee.

Chapter 5 Financial year

5.1 Financial year

The financial and fiscal year of the Section runs from 1 July to 30 June.

5.2 Calendar year

People who are elected per calendar year hold their posts from the first day of the spring semester until the first day of the following spring semester.

Chapter 6 Regulations

6.1 Order of precedence of regulations

The order in which the Section's regulations take precedence is as follows:

1. Section statutes
2. Statute instructions of the committees

6.2 Policy

The elected representatives of the Section are required, as part of their duties, to abide by the adopted policy of the Section during their term of office.

If the policy does not provide guidance in specific cases, the elected representative is to follow the decisions or statements made by the governing assembly.

Chapter 7 Organisation

7.1 Governing assembly

The governing assembly is the highest decision-making body of the Section.

7.2 Bodies

The Section's decision-making bodies consist of:

- a governing assembly
- a board
- a presiding committee
- other committees

The Section's preparatory bodies consist of:

- a nominating committee
- an election board
- an audit committee
- committees and working groups temporarily appointed by the governing assembly

7.3 Announcement of decisions

Decisions made within the Section are to be announced through the posting of approved minutes and to be made available through the various information channels of the Section. Any dissenting opinions are to be posted together with the minutes.

7.4. Elected representatives

The elected representatives of the Section are the governing assembly members, speaker, governing assembly secretary, board, committee chairs, nominating committee, auditors, course representatives, and Section representatives in bodies of the faculty and external organisations.

A request for a vote of no confidence can be made against elected representatives appointed by the governing assembly. Such a request must be submitted to the chair of the governing assembly meeting at least five days prior to the meeting. A vote of no confidence requires a majority of at least 75% of the votes cast in the governing assembly. If a vote of no confidence is passed, the elected representative concerned is immediately to resign from his or her post.

The responsibilities of the elected representatives are regulated in Chapter 6 of the Section's regulations.

7.5 Active members

Those considered active members of the Medical Students' Association are the committee chairs, the board and the members of the governing assembly.

Chapter 8 Governing assembly

8.1 Term of office

The term of office of the governing assembly coincides with the financial year.

8.2 Composition

The governing assembly is composed of 21 regular members and 6 substitutes. The members are appointed in accordance with section 18.1.

8.3 Co-opted members

The following are permanently co-opted members with the right to attend, speak and submit proposals at governing assembly meetings:

- inspector
- substitutes for the governing assembly members
- board members
- committee chairs

The following are permanently co-opted members with the right to attend, speak and submit proposals at governing assembly meetings:

- speaker
- acting deputy speaker
- governing assembly secretary, and
- acting deputy governing assembly secretary

The following is a permanently co-opted member with the right to attend and speak at governing assembly meetings:

- building officer of the Locus Medicus Foundation

A member who has submitted a proposal to the governing assembly, in accordance with section 8.11, shall be co-opted with a right to attend and speak during the part of the

governing assembly meeting in which the matter is addressed, unless the governing assembly has decided that the meeting is to be held behind closed doors.

8.4 Obligations of the governing assembly members

During their term of office, the members of the governing assembly must be members of the Section and participate in governing assembly meetings. If a governing assembly member or a substitute is unable to attend, he or she must notify the meeting chair at least 5 days prior to the meeting.

8.5 Quorum

The governing assembly is quorate when at least half of the governing assembly members are present at the time of the vote.

8.6 Responsibilities

It is the responsibility of the governing assembly to

- appoint a president, vice-president and board of the Section
- annually approve the Section's budget for the financial year
- annually determine the semester fee, in accordance with section 2.3
- decide on discharge from liability
- issue instructions for the governing assembly's subordinate bodies and elected representatives
- decide on the Section's association with or financial support to external organisations
- hold the other elections stated in the present statutes or in other regulations, and
- make decisions in matters not assigned to any other Section body according to the present statutes.

8.7 Ordinary meetings

The governing assembly convenes at least three times per semester, in addition to the election meeting which is to take place no later than 14 June.

The governing assembly does not convene during the periods 15 June–15 August and 20 December–10 January.

8.8 Decision on meetings

The decision on a meeting of the governing assembly is taken by the assembly itself or the board. The governing assembly also convenes when

- requested by the Section inspector
- requested by the Section auditors
- at least 7 of the governing assembly members make a written request for a meeting and simultaneously state the reason/s for their request
- at least 50 Section members make a written request for a meeting and simultaneously state the reason/s for their request

The meeting is to be held no later than 15 working days after the presiding committee received the request.

8.9. Summons to meetings

The presiding committee is to ensure that summons to governing assembly meetings reach all governing assembly members and permanently co-opted members no later than 14 working days prior to the meeting.

8.10 Meeting agenda and documents

The agenda and documents for the governing assembly meeting shall be made available to the members and permanently co-opted members, and posted on a place designated by the governing assembly, no later than 5 working days prior to the meeting.

8.11 Submitting a proposal

Proposals can be submitted by the

- inspector,
- board,
- governing assembly members, and
- individual Section members.

In order for a proposal to be addressed for a decision by the governing assembly, it must be submitted to the presiding committee in writing no later than 10 working days prior to the meeting, except for proposals of honorary member in which case the matter is to be processed in accordance with section 3.2.

All matters other than election matters are processed by the board.

8.12 Dissolution of the governing assembly

Through a decision passed by a majority of 75% of the votes cast the governing assembly can dissolve itself and call for a new election, which is to take place within 20 working days of the decision.

8.13 Election assembly

The election assembly is to hold two meetings.

During election assembly meetings, only elections pursuant to section 8.13.1 are to be held. No other matters are to be addressed during these meetings.

Matters concerning election are to be prepared by the nominating committee, in accordance with Chapter 10 of the present statutes.

Times for election assembly meetings are stated in section 18.4.

8.13.1 Responsibilities of the election assembly

During election assembly meetings, the responsibilities of the election assembly are to

- appoint, at its first meeting, a speaker, deputy speaker, secretary and deputy secretary, in accordance with Section 9.2
- appoint, at its first meeting, a president and other members of the board
- appoint, at its second meeting, chairs of the Section committees
- appoint, at its second meeting, an inspector, in accordance with section 17.2, and
- appoint Section representatives for bodies in which the Section is represented.

Chapter 9 Meeting procedure

9.1 Applicability

The provisions in this chapter pertain to the meeting procedure of governing assembly meetings.

Unless otherwise specified by these statutes or by instructions approved by the governing assembly, the provisions in this chapter shall apply, when relevant, to all bodies of the Section.

9.2 Procedure

Governing assembly meetings are chaired by the speaker of the governing assembly, and in his or her absence, by the deputy speaker. In the absence of both the speaker and the deputy speaker, the governing assembly is to appoint a temporary chair for the meeting.

In the election assembly, it is the responsibility of the Section president to open the meeting, approve the register of voters and hold elections for a governing assembly speaker, deputy speaker, secretary and deputy secretary for the coming financial year.

9.3 Minutes

Minutes of decisions are to be taken at all governing assembly meetings. The minutes shall be approved, and the votes are to be counted, by two persons, appointed by the governing assembly.

The approved minutes are to be attached to the meeting documents for the next governing assembly meeting and, following the assembly's approval, be added to the documentation.

9.4 Matters addressed at governing assembly meetings

Matters to be addressed at governing assembly meetings are

- proposals
- motions
- election matters
- by-election matters
- communications from auditors
- formal questions
- matters submitted by the board, members of the governing assembly or the inspectors, and
- matters submitted by Section members.

9.5 By-elections and other matters

Matters other than by-elections or points of order that are not included on the agenda of the governing assembly may not be addressed for a decision.

A unanimous governing assembly may, however, decide to address issues which were included on the agenda in connection with its approval.

If the governing assembly, in accordance with a proposal, decides to establish a post for an elected representative, a holder of the post may also be appointed at the meeting.

In case of a passed vote of no confidence of an elected representative, a successor may be appointed during the meeting.

9.6 Formal questions

Governing assembly members and other elected representatives may raise issues for discussion concerning the areas of activity of an elected representative by submitting a formal question in writing to the meeting chair no later than 3 working days prior to the governing assembly meeting.

The member posing the question is entitled to receive a written answer and to pose further questions when receiving a response. Formal questions are open to general discussion.

9.7 Acclamation

Decisions are primarily made by acclamation if no eligible voter objects. In elections for individual posts for which there are at least two candidates, a voting procedure applies, see section 9.8.

9.8 Voting procedure and decisions

Voting is always open, with the exception of elections for individual posts in which case a secret ballot procedure applies.

Decisions are made through simple majority, unless otherwise stipulated. In the event of a tie, the following procedure applies:

- in cases prepared by the nominating committee, the committee's proposal will take precedence
- in cases prepared by the board, the board's proposal will take precedence
- in all other cases, the matter will be tabled until the next governing assembly meeting

9.9 Minutes of the voting

Minutes of the voting are to be taken if a member entitled to vote so requests. The vote of each governing assembly member must then be included under the relevant item in the meeting minutes.

When decisions in elections are made through secret ballot, minutes of the voting cannot be requested.

9.10 Dissenting opinion

Members of the governing assembly have the right to report a dissenting opinion with regard to a decision made by the governing assembly. The dissenting opinion must be reported when the decision is made.

The dissenting opinion may be reported in writing to the secretary within three working days of the meeting.

9.11 Meeting behind closed doors

The governing assembly can decide with a majority of at least 75% to hold a meeting or part of a meeting behind closed doors.

9.12 Conflict of interest

Members of the governing assembly may not participate in decisions concerning

- discharge from liability for the member or for a body within the Section to which the member has belonged during the period of time concerned in the decision
- decisions that could be expected to bring extraordinary financial advantage to the member.

Chapter 10 Nominating committee

10.1 Term of office

The nominating committee is appointed for the period 1 October–30 September.

10.2 Composition

The nominating committee is composed of a chair and at least four members. All study programmes whose students are part of the Section are entitled to be represented. A member of the presiding committee or the board cannot be a member or chair of the nominating committee.

The members of the nominating committee are elected based on an open nomination of candidates at the first meeting of the governing assembly of the autumn semester.

10.3 Responsibilities

Election matters shall be prepared by the Section's nominating committee.

It is the responsibility of the nominating committee to submit to the governing assembly proposals for the

- board
- committee chairs
- governing assembly meeting chair, deputy chair, secretary, deputy secretary
- inspector
- auditors
- externally elected representatives of the Section, and
- other election matters, if necessary.

10.4 Work procedure of the nominating committee

Proposals for candidates to positions as elected representative are to reach the nominating committee at the latest 15 working days prior to the election meeting.

All received proposals shall, on request, be made public after the nomination period has ended.

10.5 Nominating committee proposal

The nominating committee's proposal for a decision in an election matter is to be made available no later than five working days prior to the meeting.

The nominating committee has the right to nominate candidates for elected office even after the period for nominations has expired.

10.6 Counter-candidates

Counter-candidates to the nominating committee's proposal shall be nominated in writing to the Section president no later than 23:59 three working days before the meeting at which the election is to be held.

10.7 Conflict of interest

If a member of the nominating committee is nominated and accepts a post as an elected representative, he/she is not permitted to

- participate in the preparations concerning the post, or
- participate in the decision concerning the post.

A member of the nominating committee is also not permitted to

- participate in any preparations or voting where the decision is expected to bring extraordinary advantage to the member in question.

10.8 Vote of no confidence

A request for a vote of no confidence can be made against a member of the nominating committee. Such a request must be submitted to the chair of the governing assembly meeting at least five days prior to the meeting. If a vote of no confidence is passed, the member concerned is immediately to resign from his or her post.

Chapter 11 Presiding committee

11.1 Composition

The presiding committee is composed of the Section president and vice-president/s. The number of members of the presiding committee for the coming financial year is determined by the governing assembly at its first meeting of the spring semester.

11.2 Responsibilities

It is the responsibility of the presiding committee to

- manage the Section in consultation with the board
- follow the instructions established by the governing assembly
- decide on urgent matters which would otherwise fall under the remit of the board. The Section president holds the casting vote in the event of a tie. In these cases, the decision shall be reported to and approved by the board.

11.3 Accountability

The presiding committee is accountable for its activities to the board.

11.4 President

It is the responsibility of the president to

- lead and monitor the work of the board
- represent the members of the Section, and
- decide, in extremely urgent cases when other members of the presiding committee have not been possible to contact, on issues that would otherwise fall under the remit of the presiding committee. In such cases, the decision shall be reported to and approved by the board as soon as possible.

11.5 Vice-president

It is the special responsibility of the vice-president to

- perform the duties of the president in his or her absence
- monitor and develop the work within his or her area of responsibility, and
- otherwise assist the president in his or her work.

11.6 Vote of no confidence

A request for a vote of no confidence can be made against a member of the presiding committee. Such a request must be submitted to the speaker of the governing assembly at least five days prior to a governing assembly meeting. A vote of no confidence requires a majority of at least 75% of the votes cast in the governing assembly. If a vote of no confidence is passed, the member of the presiding committee concerned is immediately to resign from his or her post.

Chapter 12 Board

12.1 Term of office

The term of office for the members of the board coincides with the financial year.

12.2 Composition

The board is composed of the president, vice-president and members with specific responsibilities, defined by the governing assembly.

The number of members shall be at least seven and at most eight. The board is appointed by the governing assembly.

The composition of the board for the following financial year shall be determined by the governing assembly, following a proposal received from the board no later than the last day of February.

12.3 Co-opted members

Permanently co-opted members with the right to attend and speak at meetings are the inspector, other committee chairs, and the house officer of the Locus Medicus Foundation.

12.4 Quorum

The board is quorate when at least four members, including a member of the presiding committee, are present for the vote.

12.5 Responsibilities

It is the responsibility of the board to

- execute the governing assembly's decisions
- lead the Section's regular activities
- submit the Section's annual report
- prepare proposals submitted in accordance with section 8.11
- decide on urgent matters which otherwise fall under the governing assembly's remit. In such cases, the decision shall be reported to and approved by the governing assembly.
- follow the instructions laid down by the governing assembly

12.6 Ordinary meetings

The board convenes at least once a month, with the exception of the periods 15 June–15 August and 20 December–10 January.

12.7 Decision on meetings

The presiding committee decides when the board is to convene. In addition, the board convenes when

- requested by the Section inspector
- requested by the Section auditors
- requested by a board member or permanently co-opted member

12.8 Summons to meetings

All board members and permanently co-opted members must be summoned no later than four working days prior to the meeting.

12.9 Meeting agenda and documents

The agenda and documents shall be made available in places designated by the governing assembly no later than two working days prior to the meeting.

12.10 Submitting a proposal

In order for a proposal to be addressed for a decision by the board, it must be submitted to the presiding committee in writing no later than three working days prior to the meeting.

As a result of a unanimous decision, the board may address issues received late.

12.11 Making decisions

In matters determined by voting, and the vote results in a tie, the proposal submitted by the Section president takes precedence.

12.12 Accountability

The board answers to the governing assembly for its activities.

12.13 Vote of no confidence

A request for a vote of no confidence can be made against a member of the board. Such a request must be submitted to the chair of the governing assembly at least five days prior to a governing assembly meeting. A vote of no confidence requires a majority of at least 75% of the votes cast in the governing assembly. If a vote of no confidence is passed, the member of the board concerned is immediately to resign from his or her post.

Chapter 13 Senior members committee

13.1 Term of office

The term of office for the senior members committee coincides with the financial year.

13.2 Composition

The senior members committee is composed of the inspector, the current members of the presiding committee, the former Section presidents and full-time vice-presidents, and 3–5 committee members. The members are appointed by the governing assembly, following a proposal from the nominating committee. The inspector is the chair of the senior members committee. The current Section president calls the meetings of the committee.

13.3 Responsibilities

It is the responsibility of the senior members committee to

- assist the board with its experience
- keep itself informed of Section activities, and
- convene at least once per semester.

13.4 Summons to meetings

All committee members must be summoned no later than four working days prior to the meeting. The meeting agenda is drawn up by the current Section president.

Chapter 14 Committees

14.1 Committees

The Section committees are the

- careers day committee
- work environment committee
- biomedical students' council (BUR)
- brunch committee
- student ball committee
- IT and media committee
- speech pathology and audiology students' council (LAUR)
- sports committee
- culture committee
- Ultraljud (Ultrasound) choir
- MalmöLocus committee
- special events committee
- medical students' council (MUR)
- MIFFOS
- Master of public health students' council (MPH-UR)
- freshers' committee
- PR committee
- party planning committee
- surgical committee (KirU)
- students' union magazine "Sonden"
- pub planning group
- toddy day committee
- education committee
- pea soup committee

and other temporary committees established by the governing assembly.

14.2 Term of office

The term of office of the committees is determined by the governing assembly and regulated in the statute instructions.

14.3 Composition

The activities of the committees are led by one or more committee chairs, appointed by the governing assembly. The number of committee chairs and their duties are regulated in the statute instructions.

Other board members are appointed in accordance with the respective instructions.

14.4 Responsibilities

It is the responsibility of the committees to

- follow the instructions laid down by the governing assembly
- appoint a finance officer within the committee, and
- submit the committee's annual report within three months after the end of the financial year.

14.5. Accountability

The committees answer to the board for its activities.

The chairs of the committees are ultimately accountable for their committee's activities.

14.6 Vote of no confidence

A request for a vote of no confidence can be made against a committee chair. Such a request must be submitted to the speaker of the governing assembly at least five days prior to a governing assembly meeting. A vote of no confidence requires a majority of at least 75% of the votes cast in the governing assembly. If a vote of no confidence is passed, the committee chair concerned is immediately to resign from his or her post.

Chapter 15 Monitoring education

15.1 Objective

The monitoring of education is the highest priority of the Section, and the objective is to ensure student influence and to maintain high quality on every course or study programme.

15.2 Students' councils

The students' councils are the bodies within the Section that process issues concerning education.

15.3 Student representatives

The Section's student representatives in the decision-making and preparatory bodies of the Faculty of Medicine are appointed in accordance with the instructions laid down by the governing assembly.

The Section's student representatives are required to abide by the policy adopted by the governing assembly.

Chapter 16 Audit

16.1 Auditors

Three auditors, of whom at least one should be certified or chartered, is to be appointed by the governing assembly for one financial year.

16.2 Responsibilities

The particular responsibilities of the auditors are to

- examine the Section's accounts and administration
- complete their tasks and submit a report to the governing assembly no later than 31 December.

16.3 Auditors' rights

The auditors are entitled to access the Section's accounts, minutes and other documents.

16.4 Auditors' obligations

Auditors are not permitted to hold other positions as an elected representative included in these statutes.

Chapter 17 Inspector

17.1 Term of office

The term of office for the inspector is two financial years.

17.2 Election of inspector

The inspector is elected by the governing assembly by a majority of at least 75% of the votes cast.

The inspector is to be a person affiliated with the Faculty of Medicine but with no direct links to the Section. Major emphasis is placed on the candidate's dedication to and promotion of the Section members' interests.

17.3 Duties

The inspector is to attend to and support the Section's operations and other activities in this context.

The particular duties of the inspector are to

- monitor the election of governing assembly members together with the election board
- keep him- or herself informed about Section activities, and
- support these activities when needed.

17.4 Inspector's rights

The inspector is entitled to

- monitor and attend all meetings of the Section bodies with the right to speak and submit proposals, and
- have access to Section documents and, in other ways, receive information about Section activities.

17.5 Substitute inspector

If the inspector is unable to perform his or her duties, a substitute is to be appointed by the governing assembly for the remaining term of office.

Chapter 18 Governing assembly elections

18.1 Governing assembly elections

The Section applies voting for individual candidates. For the governing assembly, 27 members, including 6 substitutes, are to be appointed. Approved candidates are to be included in the election minutes, in accordance with chapter 19.

18.2 Eligibility

Any member of the Section who has been registered and accepted his or her nomination, and who has fulfilled his or her obligations as a member pursuant to section 2.3, is eligible for election of the governing assembly.

18.3 Right to vote

All members who can demonstrate that they have fulfilled their obligations pursuant to section 2.3 have the right to vote.

18.4 Date for election and election assembly meetings

Ordinary governing assembly elections are to be held on working days for a period of three weeks during the spring semester, before 1 May.

The exact date of the election is decided by the governing assembly during its last ordinary meeting in the autumn at the latest, but not later than 20 working days before the election.

The election assembly is to have two meetings, in accordance with section 8.13.

The first meeting of the election assembly is always to be held no earlier than 10 and no later than 20 working days after the ordinary election. The second meeting of the election assembly is to be held no later than 31 May. The exact dates of the meetings are decided by the governing assembly during its last ordinary meeting of the autumn semester at the latest.

18.5 By-elections

If an election as a whole or in part is contested, a new election is to be held at a date decided by the governing assembly, but at the earliest 10 working days after the last day of the previous election and not later than 1 June. By-elections are to be held for five working days.

18.6 Announcement of by-elections and new elections

By-elections are to be announced at least 5 working days prior to the election and new elections immediately following the governing assembly's decision, in accordance with section 7.3.

The announcement is to be posted on the Section's noticeboards.

18.7 Election board

The election board is responsible for ensuring that elections to the governing assembly are held.

18.7.1 Term of office

The election board is appointed by the governing assembly for the period 1 October–30 September.

18.7.2 Composition

The chair of the election board calls the meetings of the committee. In addition to the chair, the election board is to be composed of at least four members. All study programmes whose students are part of the Section are entitled to be represented.

18.7.3 Duties

The duties of the election board are to

- establish a register of candidates

- establish the eligibility of candidates
- post the approved candidates' names on the noticeboards of the Section
- distribute ballots to voters
- distribute a presentation of the candidates to voters
- supervise the voting and the counting of votes
- ensure that votes cast are stored in a secure way
- assess if an election in whole or in part is to be contested due to reasonable suspicions that the election result has been affected, or could have been affected, by irregularities and, in the case of a contested election, refer the matter to the governing assembly for decision
- submit approved election minutes to the general assembly secretary no later than four working days after the election, and
- work, in other ways, to ensure that elections can be carried out efficiently without the risk of irregularities.

18.7.4 Vote of no confidence

A request for a vote of no confidence can be made against a member of the election board. Such a request must be submitted to the speaker of the governing assembly at least five days prior to a governing assembly meeting. A vote of no confidence requires a majority of at least 75% of the votes cast in the governing assembly. If a vote of no confidence is passed, the election board member concerned is immediately to resign from his or her post.

18.8 Registration of candidates for the governing assembly

An application for registration of a candidate is to be submitted to the election board. The application is to be approved if it meets the requirements stated in sections 18.2 and 18.8.1.

18.8.1 Incomplete applications

If the application for registration is found to be incomplete pursuant to section 18.2, the candidate is entitled to rectify this within three working days after the registration deadline.

18.8.2 Date for registration of candidates

The application for registration of a candidate must reach the election board at a date determined by the governing assembly when the dates for the election are being decided. The date for registration must not precede the first day of the election by more than 20 working days for ordinary elections.

In the event that the registered candidates at this time are fewer than the number of members and substitutes of the governing assembly, the nomination deadline may be pushed forward to 10 working days before the first day of the election.

18.8.3 By-election candidates

For by-elections, pursuant to section 18.5, the candidates are to be the same as the ones in the ordinary election. In the event of an insufficient number of candidates in the ordinary election, the by-election involves the candidates registered after the registration deadline, in accordance with section 18.8.2, but no later than 10 working days prior to the first day of the by-election.

18.8.4 Announcement of candidates

The election board is responsible for posting the names of the registered candidates on the Section noticeboards immediately after the deadline for applications.

18.8.5 Right to clarification

A candidate is entitled to clarify or rectify shortcomings in his or her application within two working days before the election board takes a decision to reject the application, determine the candidate to be ineligible or another decision that is to the disadvantage of the candidate or the candidate's representative. It is the responsibility of candidates and their representatives to keep themselves informed of the decisions of the election board.

18.9 Resignation of member

If a member, appointed through general election, resigns during his or her term of office, he or she is to be replaced by the person next in line to be elected. If there is no such candidate, a re-count of the votes is to be performed.

In this case, former governing assembly members are to be considered ineligible, and the procedure specified in chapter 19 is to be followed. A re-count must be organised immediately, if five or more seats in the governing assembly have become vacant, if decided by the governing assembly, or if 10 or more members of the governing assembly make such a request in writing to the Section president.

Chapter 19 Election procedure for the governing assembly

19.1. Method

In elections, the Section applies a single transferable vote system, in accordance with this chapter.

19.2 Ballots

A ballot is to include the registered candidates in the order of preference, as prescribed by the election board.

19.3 Approved votes

Votes submitted in accordance with section 19.2 are to be approved during the counting of votes. The election board may also unanimously decide to approve additional ballots as long as there is no ambiguity as to whom the vote is for, and as long as the same procedure is applied consistently.

A ballot containing names other than the registered candidates are to be counted.

Names that are not registered are removed during the total count.

19.4 Value of the ballot

Every ballot, before the first re-sorting, has the value of 1.

19.5 Calculation of election quota

The election quota, i.e. the number of votes required for a candidate to be elected, is calculated as follows: $eq = \text{total number of valid ballots} / (\text{the number of seats to be allocated} + 1) + 1$, which is rounded down to the nearest whole number.

19.6 Election result

A candidate is declared elected when the number of votes received, including votes transferred, is equal to or greater than the election quota. The candidate is then placed immediately after the previously elected candidate in the election minutes.

The first elected candidate is to be placed at the top of the election minutes. When several candidates are elected in the same round, they are to be ranked in the election minutes according to the number of votes.

When the number of remaining seats are equal to, or higher than, the number of remaining candidates, all remaining candidates are immediately declared elected.

19.7 Exclusion of candidates

If no new candidate is declared elected in an election round, the candidate with the lowest number of votes is to be excluded. The first excluded candidate is to be listed last in the election minutes. Later excluded candidates are to be placed immediately above the last excluded candidate in the election minutes.

19.8 Candidates selected through drawing of lots

If several candidates elected or excluded, in accordance with sections 19.6 and 19.7, have the same number of votes, the election result is to be determined through a drawing of lots procedure approved by the governing assembly.

19.9 Transferable votes

The votes for an elected candidate that exceed the election quota, or the votes an excluded candidate had at the time of the exclusion, are transferable.

19.10 Value of transferable votes

Before the re-sorting of transferred votes, all elected and excluded candidates are to be removed from the ballots. Subsequently, all ballots cast for a candidate shall be marked with the value that can be claimed by other candidates.

This is calculated as follows:

the new value of the ballot = current value of the ballot × the number of transferable votes / total number of votes for the candidate

19.11 Number of votes

The number of votes for a candidate is the sum of all ballots on which the candidate is next in line to be elected.

19.12 Remaining votes

If a ballot includes no additional names, or the preference is unclear for the name next in line, the ballot is to be put aside during re-sorting and the remaining value of the ballot is to be noted as invalid in the election minutes.

19.13 Re-sorting of ballots

Once a candidate has been declared elected or excluded, the ballots for them are to be assigned a value in accordance with section Haha19.4 and re-sorted under the remaining candidates' names, according to the name listed next in line on the ballot.

After the re-sorting, the election round is completed and a re-count is performed in accordance with sections 19.6–19.12.

19.14 Completion of election round

The procedure described in this chapter is to continue until all candidates are either elected or excluded and the election minutes are complete.

19.15 Automatic count

Votes in elections described in this chapter may, if decided by the election board, be counted automatically in accordance with a method approved by the governing assembly.

However, if a member of the election board, or at least 35 Section members, so requests in writing, a re-count shall be performed.

19.16 Archiving of ballots

Ballots from governing assembly elections shall, after the count, be sealed and filed throughout the relevant term of office.

Chapter 20 Interpretation and amendments

20.1 Right of interpretation

The governing assembly determines how these statutes or other regulations are to be interpreted.

20.2 The right to repeal decisions

Decisions made by the Section's highest decision-making body may be repealed by the University Board of Lund University only if they are clearly in breach of the Ordinance concerning Student Unions, Societies and Student Associations (SFS 1983:18, including amendments 1988:504 and 1992:725) section 12.

Decisions can only be reviewed if requested by either at least 100 or 10% of the Section members, within three weeks of the day of the decision.

20.3 Amendments

With the exceptions specified in section 20.4, these statutes may be amended by two identical decisions made by the governing assembly with intermediate ordinary elections.

20.4 Editorial adjustments

The governing assembly can, by decision, edit numbering and make similar editorial adjustments.

20.5 Amendments in accordance with the applicable students' union ordinance

In the event of changes to the Higher Education Act that affect the conditions for the Section's activities, amendments to the statutes can be adopted by the governing assembly by a majority of 75%.

20.6 Amendments in connection with new courses and programmes

In the event of the introduction of new course or programmes at the Faculty of Medicine that affect the conditions for the Section's activities, amendments to the statutes can be adopted by the governing assembly by a majority of 75%.

Chapter 21 Dissolution

21.1 Decision on dissolution

The Section is dissolved through two identical governing assembly decisions with a majority of at least 75% and intermediate ordinary elections

20.2 Asset and debt management

Decisions on the allocation of liquid funds and assets following the settling of any outstanding debts are to be made by the governing assembly. However, the assets may not be used for something that is contrary to the Section's purpose and intentions.